

**Dr Rahul Sud**

MBBS (Hons), BSc (Med), FRACP  
CONSULTANT IN NEPHROLOGY AND HYPERTENSION



Suite 47A, The Italian Forum, 21-23 Norton Street, Leichhardt, NSW 2040 Provider No. 299335HJ  
T 0291882325 | F 0296333318 | E rahul.sud@sydneph.com.au

**PRIVACY POLICY**

*In accordance with the new government regulations regarding privacy, we are obliged to inform you that a confidential file will be kept by your doctor. This will contain results of your tests, as well as information obtained by taking a history, conducting a physical examination and collected from other sources relevant to your care.*

*As we are a paperless practice, your file containing your information will be stored electronically. Your privacy and confidentiality may be breached if an unintended third party gains access to your electronic record*

*Routinely, information regarding the outcome of your attendance will be forwarded to your referring doctor and may be sent to the other health practitioners involved in your care. This information may be sent electronically. Dr Sud may also discuss your case anonymously with a colleague if he/she is seeking management advice.*

*Should you have any concerns regarding the information on your file, or if you wish that other doctors not be notified of the outcome of your consultation, please inform Dr Sud, and our staff, directly.*

*We are required by law to keep patient information for a minimum of seven years.*

*As always, all information we gather will be treated confidentially in keeping with the normal community standard of medical care.*

*I have read and understand the above information concerning the privacy policy of Dr Sud's practice*

Name .....

Signature..... Date.....

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### **Consent for Email Communication**

*Before we are able to communicate with you via email, we require your written consent.*

*Email communication to the practice must only be used for **non-urgent** information. Any urgent enquiry must be addressed either in person or by telephone call.*

*Similarly, for your privacy, we advise against communicating information of a sensitive nature via email.*

*Outside of normal business hours, including holiday periods and on weekends, emails are unlikely to be answered*

**Please phone the practice for all urgent enquiries**

*Please be aware of the following added security issues with email:*

- We use an unencrypted email service, which means that your privacy and confidentiality can be more easily breached if an unintended third party gains access to your emails*
- Even when emails are deleted, backup copies may still exist*
- Any change of email address must be communicated with the practice immediately, as information transmitted to an out of date address may reach an unintended recipient*

*For all email enquiries, please use the following addresses only:  
rahul.sud@sydneph.com.au*

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I ..... acknowledge that I have read the above consent form with regard to email communication with the practice. I accept the risks inherent in email communication and will only use email for non-urgent enquiries with the practice

Name .....

Signature..... Date.....